

Dunn County 4-H and FFA Meat Animal Project Committee Bylaws

Article I- Name and Purpose

Section I: The name of the organization shall be the Dunn County 4-H and FFA Meat Animal Project Committee.

Section II- The purpose of the Dunn County 4-H and FFA Meat Animal Project Committee shall be:

- a. Provide an educational experience for all 4-H and FFA exhibitors that will enhance personal growth, responsibility, and expand their knowledge of the livestock industry.
- b. To provide an incentive for 4-H and FFA exhibitors to carry livestock projects to completion, including records.
- c. Provide the 4-H and FFA exhibitor with an economic return. Exhibitors, however, are to be informed that this may not represent the real economics of the livestock industry.
- d. Provide 4-H and FFA exhibitors with an opportunity for profit that should be used to expand or upgrade their livestock project or for further education.
- e. Provide a learning by doing activity that allows the participant to take a livestock project to the final marketable product.
- f. Encourage good sportsmanship and develop a cooperative attitude that will lead to a general sharing of knowledge and skills among project exhibitors.

Article II- Membership

- a. Anyone may be affiliated with this group. Discrimination on the basis of race, color, creed, ethnic, or national origin, religion, sex, place of residence, economic status, or handicap is prohibited.
- b. It is suggested that one member of each of the areas within the Dunn County 4-H and FFA Meat Animal Project Committee be a certified volunteer through the 4-H Volunteer Orientation Program.

Article III- Committee Structure and Officers

Section I: Committee Structure

- a. The Dunn County 4-H and FFA Meat Animal Project Committee will be comprised of seven Areas of Representation: Beef, Swine, Sheep, Meat Goats, Business Representatives, Fair Superintendents, and Other Representatives.
 - a. Fair Superintendents will have one collective vote per species group.
- b. The "Other Representatives" Areas of Representation shall consists of the county's FFA Advisors, the Dunn County Fair Board Representative, and the Dunn County UW-Cooperative Extension Agriculture and 4-H and Youth Development Agents. These committee members shall serve in an advisory, non-voting role.
- c. Dunn County 4-H and FFA Meat Animal Project Committee officers shall be elected from the five voting Areas of Representation.
- d. Species Areas of Representation shall consists of five members, three adult representatives and two youth representatives.
 1. Adult Representatives will serve a term of three years.
 2. Adult Representatives will be elected by their species area. Two representatives will be elected each year at the July meeting as to make the terms staggered.
 3. Youth Representatives will serve a term of two years and will be elected at the August meeting by their species area.

- e. Business Representatives shall consist of up to four business representatives. Business Representatives can be self-nominated and will be voted upon at the August Meeting.

Section II: Officers

- a. The offices will be Chairperson, Secretary, and Treasurer. The Treasurer's office may be filled by two individuals with equal authority and titled Co-Treasurer. The office of Treasurer may be held by a business representative.
- b. The term of each office shall be for one year with the election being held at the August meeting following the Carcass Clinic. Committee members will elect officers by ballot or voice vote. The newly elected officers will assume their official duties at the first meeting following the election, usually in October.
- c. The Treasurer, if a business representative, may serve as Treasurer indefinitely.

Section III: Officer Duties

- a. The principle duties of the Chairman shall be to preside at all regular and special meetings of the Dunn County 4-H and FFA Meat Animal Project Committee. The Chair will also help the Treasurer compile a proposed budget.
- b. The principle duties of the Secretary shall be to keep a record of the proceedings of the meetings and systematically keep all books, papers, records, documents, and correspondence belonging to the Dunn County 4-H and FFA Meat Animal Project Committee, or in any way pertaining to the business thereof. The secretary shall turn minutes into the Extension Office no later than 2 weeks after any meeting to be posted on the website.
- c. The principle duties of the Treasurer shall be to keep an account for all monies, credits, and property relating to the business of the Dunn County 4-H and FFA Meat Animal Project Committee. An accurate record of all monies received and disbursed as well as status of all accounts is to be reported at each regularly scheduled meeting. The Treasurer, in conjunction with the Chair, will be required to provide the committee with a proposed budget at the October meeting.

Article IV- Voting

- a. Each member is entitled to one and only one vote on each question. Voting by proxy is not allowed in officer elections. Members may submit a signed vote on issues set forth with an exact question to be voted on.
- b. Voting quorum at Meat Animal Committee Meetings shall consist of 10 voting committee members.
- c. Voting quorum at sub-committee meetings shall consist of a simple majority of those committee members present.

Article V- Parliamentary Authority

- a. Meetings of the Dunn County 4-H and FFA Meat Animal Project Committee shall be conducted according to and governed by Robert's Rules of Order—Newly Revised.

Article VI- Sub-Committees

- a. The Dunn County 4-H and FFA Meat Animal Project Committee shall have four standing subcommittees: Education, Beef, Swine, Sheep, and Meat Goats. A chairperson for these committees shall be elected following the election of officers during the August meeting.
- b. The presiding Dunn County 4-H and FFA Meat Animal Project Committee Chair shall select the chair of any subcommittee that is necessary during his/her term

as chair. Subcommittee chairpersons may select additional committee members as necessary to fulfill the tasks of the subcommittee.

- c. All subcommittees shall report to the full Dunn County 4-H and FFA Meat Animal Project Committee as requested by the Chair.

Article VI- Amendments

- a. The Bylaws and Dunn County 4-H and FFA Meat Animal Project Rules may be updated, enacted, amended, or repealed by majority vote no more than one time per project year. (This provision does not pertain to the correction of typos.)
- b. Written notice of proposed changes must be presented during a regularly scheduled meeting one month prior to a vote taking place.

Article VII- Dissolution

- a. The officers of the Dunn County 4-H and FFA Meat Animal Project Committee are directed, in case of dissolution of the organization, to allocate all remaining funds to 4-H educational scholarships and other beneficial uses to be determined by the 4-H Leaders Federation.

This document has been approved, adopted, and updated by the representatives of the Dunn County 4-H and FFA Meat Animal Committee Project Committee at a meeting held on _____ at the Dunn County Government Center, Menomonie, Wisconsin.

Chairperson: _____

Secretary: _____

Co-Treasurer: _____

Co-Treasurer: _____

Date Signed: _____