**Dunn County 4-H Leaders Council**

Meeting Minutes

Wednesday, August 16, 2017

Dunn County Community Services Building, Room 060

The Dunn County Leaders Council Meeting was called to order on August 16, 2017 at 7:05 pm by President Jay Ivens. Pledges were led by Tim Holmstadt.

The May 24, 2017 Secretary’s report was reviewed. A motion to accept the Secretary’s report was made by Steve Russel, and seconded by Heather Johnson. The motion passed. 17 representatives were present from 15 clubs and/or project committees.

There was no Treasurer’s report.

Thank you notes were received from:

* Kate Westphal – 2017 WI State Youth Conference support
* Ben Hecker – Space Camp support
* Graham Haldeman – Space Camp Support

**Committee Updates:**

*Committees/Programs must put together lists, requests and questions for Stephanie that are needed to keep each program running.*

***FUNDRAISING*** –

* Golf – Tom Kaufmann is not present tonight, so there is no final report as to the funds generated from the golf tournament. Reportedly, there was good attendance at the golf tournament.

***BUDGET & FINANCE-***

* Committee will be meeting in the near future.
* Looking for committee members to review next fiscal year budget.

***PROMOTIONS-***

* No active committee presently.
* Need to emphasize 4-H Week in October. Group is unsure if there will be state funding to support promotions. Stephanie will send informational fliers to the schools.

 ***SPECIAL EVENTS*** –

* Food Stand – made a profit. No final $ amount yet, due to questions as to where certain funds need to be distributed.

***AWARDS & RECOGNITION*** –

* Fall Trips – committee must put together fall trip application submission information
	+ Space Camp – there are questions as to the state application regulations.
* Record Books – due September 14th. Discussed the record book review/grading process.

**OLD BUSINESS**

* **Dunn Co Rec Park facilities –** Adam Zukowski is in discussions with the County Board. There is a need to review the agreement with the Hockey Association and the footprint of the Hockey Association. Looking for committee members; especially an attorney and accountant.
* **Program Assistant Report**
	+ Expectation of the role – program coordinator
	+ Vickie Larson suggested a fall town hall meeting to draw in the entire 4-H community for insights and ideas after clearer instruction is provided by the state. Need to set up a review committee for county 4-H programs and staffing needs for 4-H to be presented at the town hall. Town hall meeting needed in mid-September so that requests and suggestions can be presented to the County Board during considerations for the next budget cycle. Each project area needs to submit as much information about the project as possible; examples include:
		- Number of participants
		- Calendar
		- Funding
		- Requirements
* **Club meeting attendance –** decided to keep the skipped meeting policy “as-is” with a future calendar year amendment that says council attendance may be forgiven if a club has a valid pre-dated event that conflicts with the leader’s council meeting.

**NEW BUSINESS**

The new Section 6 (Dunn, Eau Claire & Chippewa Counties) administrator is Katherine Emanuel.

The next Leaders Council Meeting is scheduled for Tuesday, October 10, 2017 at 7 pm.

At 8:29 pm, a motion to adjourn the meeting was made by Donna Hakes and seconded by Keith Quast. Motion passed.

Submitted by:

Sarah Kinnard

Secretary